

TAYLORSVILLE HIGH SCHOOL BAND BOOSTER CLUB BYLAWS

The Taylorsville High School Band Booster Club exists for the sole purpose of supporting the music department and its students.

This booster club is open to any parent or legal guardian of students enrolled in Taylorsville High School.

The members are involved in many types of support including:

- Organize fund raisers
- Provide logistical support for the band director
- Provide logistics for band trips
- Provide chaperones for band trips
- Provide meals to students during band camp and competitions
- Provide moral support for the band director and students
- Encourage the student musicians

We are to encourage a competitive spirit among the band members, emphasizing unity, cooperation, and team spirit. The members are to promote character building which meets challenges with dignity and successes with humility.

The Boosters will assist with refreshments, meals, banquets, awards, trips, and provision for fund raising. In addition, the band booster club serves as a means of communication to band parents and the community. This will all be achieved through both group and individual effort.

Many times booster club membership involves physical work, such as building props, moving and loading equipment for travel, and working with the concession stand (set-up, operation, and clean-up). The President will appoint a concession stand committee each year whose responsibilities will be to organize the workers for complete operation of the concession stand. An inventory will be taken each game night to assure everything is in place for the next game.

Purchase limits will be set as follows: For a purchase of \$499 or less the purchases may be made with the board members knowledge. For purchases of \$500 or more the Band Booster Club must take a vote for approval.

Officers of the organization are President, Vice President, Secretary, and Treasurer, and Web Master. Officers must have children in the band program.

Duties of the President include, but are not limited to:

- Conduct meetings in a timely and orderly fashion per Roberts Rules of Order
- Provide an agenda for each meeting
- Solicit membership for standing committees
- Oversees functions of all offices and committees
- Fill any appointed offices and or committees
- Official spokesperson for the organization if and when needed
- President has the authority to cancel or call any meeting.

Duties of the Vice President are:

- To fill the position of president and assume all responsibilities of said office in any absence of the president
- Secure chaperones for various trips and functions

Duties of the Secretary are:

- Keep minutes of all regular scheduled and called meetings
- To have available records of prior meetings dating back one year
- Provide to the newspapers updates and press releases for the band

Duties of the Treasurer are:

- Keep a legible and accurate record of all Booster Club transactions
- Collect all monies and deposit them within 3 business days to the booster club account
- Present an Executive Board-approved budget by the August Booster club meeting
- Be one of three persons to co-sign checks
- Shall have such other powers and duties as may be prescribed from time to time by the Executive Board

Duties of the Web Master are:

- Maintain and update the internet web page as an informational reference for student, parents, and the public